

# IDEA STUDENT RATINGS OF INSTRUCTION (SRI) BY ANTHOLOGY

## INSTRUCTIONAL GUIDE

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### Introduction to the Instructional Guide

The IDEA Student Ratings of Instruction (SRI) by Anthology is one of the instruments departments may ask faculty to use to obtain summative and formative student feedback. **The SRI Tool will only be available to you if your department has opted to use it. Please check with your Department.**

Steps to a Successful Administration	Description of Steps	Links to Resources
<p><b>Step 1</b> Watch Videos</p>	<p>Watch orientation videos about the faculty experience (15 minutes) and student experience (3 minutes).</p>	<p><a href="#">The Faculty Experience</a> <a href="#">The Student Experience</a></p>
<p><b>Step 2</b> Access Personalized Anthology Dashboard</p>	<p>Faculty have access to a dashboard that displays real time response rates, course evaluation reports, and course roster information.</p> <ul style="list-style-type: none"> <li>Access the <a href="#">Faculty Dashboard</a> link. Log in using your Rowan University username and password</li> </ul>	<p><a href="#">Faculty Dashboard</a></p>
<p><b>Step 3</b> View Your Courses</p>	<p>Once you are logged in:</p> <ul style="list-style-type: none"> <li>Select the current term from the drop down to view your course sections</li> <li>All course sections will appear for the term</li> <li>You may also view the course roster for each section for accuracy</li> </ul>	<p><a href="#">You can preview the questions students will be asked - here</a></p>
<p><b>Step 4</b> Adjust Learning Objectives</p>	<p>Not all 13 objectives are relevant to all courses. Each objective can be weighted as:</p> <p><b>E = Essential:</b> Included in the mean with weighting of 2</p> <p><b>I = Important:</b> Included in the mean with weighting of 1</p> <p><b>M = Minor:</b> NOT included in the mean</p> <ul style="list-style-type: none"> <li>In the Faculty Dashboard, select <b>Objectives Selection Form</b></li> <li>Copy objectives from one section to another using the “OSF Manager” tab at the top</li> <li><b>Repeat the process for each course section</b></li> </ul>	<p><a href="#">Information from IDEA about selecting objectives</a></p> <p>Create KA article on objectives</p> <p><a href="#">Faculty Dashboard</a></p>

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<p><b>Step 5</b> <b>Communicate with Students</b></p>	<ul style="list-style-type: none"> <li>• Set aside class time for students to complete surveys (approximately 15 minutes)</li> <li>• Email students the direct access link to the survey for that section</li> <li>• Students will log in with their Rowan University ID and password               <ul style="list-style-type: none"> <li>• IDEA SRI is mobile responsive (students can use their cell phones)</li> </ul> </li> <li>• Students will receive email reminders to complete surveys</li> </ul>	<p><a href="#">Faculty Dashboard</a> Faculty: Access direct access link via dashboard by selecting “<b>View Evaluation Link</b>” under each section.</p> <p><a href="#">Student Dashboard</a> Students: Access their dashboard via the link above. CAUTION: This will give students access to <b>all</b> of their course evaluations, not just your class.</p>
<p><b>Step 6</b> <b>Monitor Student Response Rates</b></p>	<p>Did you know that faculty have access to ‘real time’ response rates for their course evaluations? Simply access Faculty Dashboard.</p>	<p><a href="#">Faculty Dashboard</a></p>

### Questions?

- For technical assistance, please use the **Anthology Help** link in your dashboard (Click your name in the top right corner and then **Support**).
- For further assistance, contact the Faculty Center at 856-256-4669 or facultycenter@rowan.edu.